Northern Westchester Chinese School

紐約北威中文學校

P.O. Box 52, Yorktown Heights, NY 10598

Expense Report

Note:
1. Please use tax exempt number for purchase
2. Please attach receipt(s)

Date	Description	Amount
	Total	**$**
Cash Advance	**Date:** **Cash Received**	**$**
	Refund to School	**$**
Check No.:	**NWCS Check Amount**	**$**

Requested by: _____ **Date:** _____

(Chinese) _____

Approved by: _____ **Date:** _____